

MMFCU Bill Pay Conversion How-To

The first time you log in, you will be asked to confirm settings.
You will be asked to confirm:

- Your funding account (should be your MMFCU checking account)
- Email address to send confirmations to
- If you would like a confirmation when payments are sent and how far in advance you would like to receive it

Once you have confirmed your settings,
click the arrow to go back.

MASSMUTUAL FCU
Pay Bills

SETTINGS

←

PREFERENCES

Default Funding Account
KASASA CASH \$2,433.99
Ending in *90

PAYMENT ALERTS

Send to cbrown0929@yahoo.com

When payment is sent
Receive alert when payment is sent

Days before payment is sent
Receive alert before payment is sent Never

BILLERS

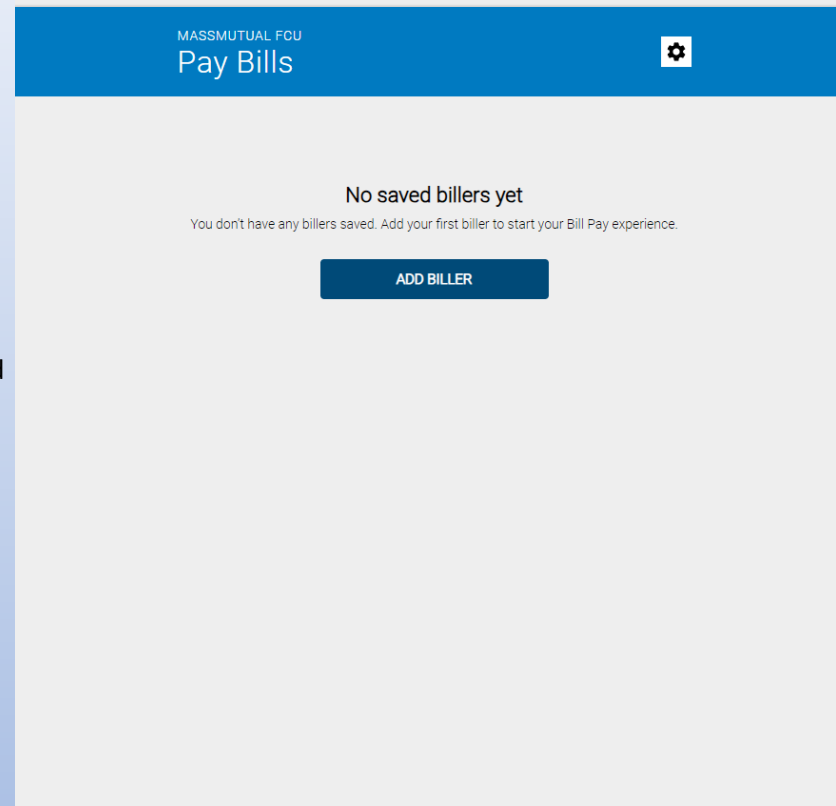
Manage Billers

GROUPS FILTER

Manage group filters

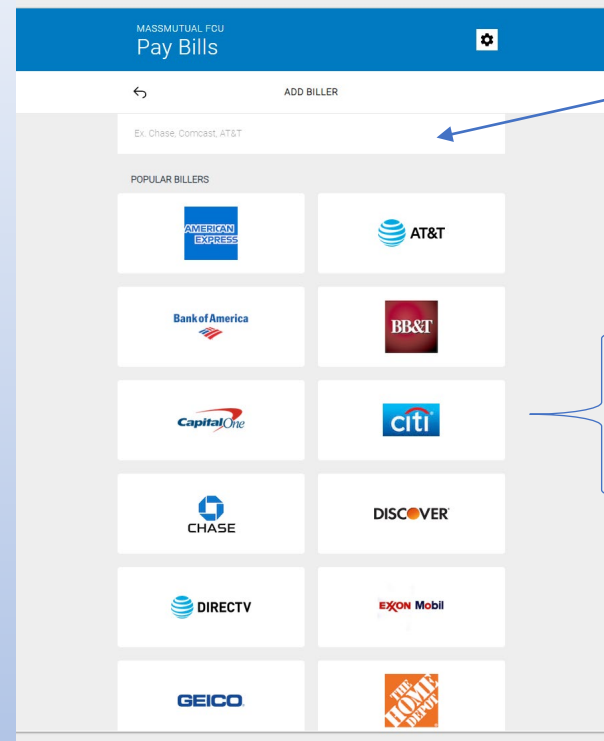
Any payees (or billers) that converted from the old processor will appear here. If you have no converted billers, this is the screen you will see.

Click Add Biller to begin



This is the Add Biller screen

Select from the list of popular billers or begin typing
in the box above to find your billers



Manually search for billers here

Or select from popular billers

A manual search for billers will show you billers that match your search as you type.

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ADD BILLER

MassMutual|

RESULTS

Unknown Biller
MassMutual

+ ADD

MassMutual FCU

Once the biller is selected, you will need to provide your account number at the biller and the zip code of the biller. You can also provide a nickname for the biller to make it more recognizable.

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ADD BILLER

Fill out the missing information below to continue

Biller Name

MassMutual FCU

Account Number

Confirm Account #

Biller ZIP Code

01111-____

Nickname

MMFCU Car Loan

Memo

Saves a note when the bill is paid

CANCEL

NEXT

If the biller is not known to the bill pay service, you will be asked to provide the address to which you would mail payments

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ADD BILLER

We are unable to match your billing account information to an electronic biller. Please enter the account number (if applicable) and address as listed on your billing statement or invoice.

Fill out the missing information below to continue

Biller Name

MassMutual FCU

Account Number

Confirm Account #

Address 1

1295 State St

Address 2

F235

City

Springfield

State

MA >

Biller ZIP Code

01111-____

Nickname

MMFCU Car Loan

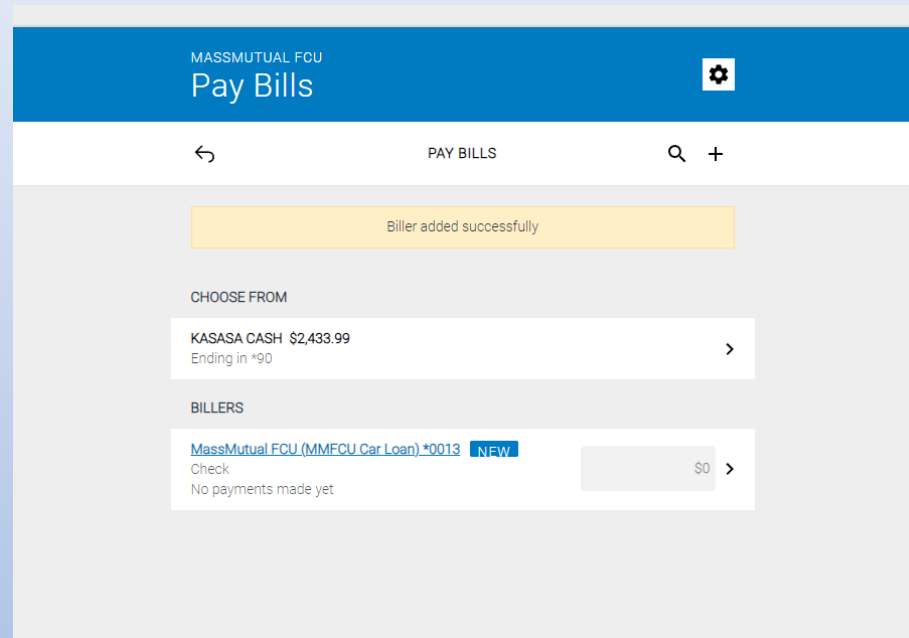
Memo

Saves a note when the bill is paid

CANCEL

NEXT

Once added, you will be returned to the Pay Bills home screen, now showing your new biller.



Alternatively for some billers, you may be presented with this option. This option will ask you to log in to your online account at the biller for retrieval of your account information.

IMPORTANT NOTE: If you utilize this process, your bill for the biller will be enrolled in the e-bill service and will be delivered to your MMFCU Bill Pay.

If you prefer to enter your information manually, or **DO NOT** wish to receive an e-bill for this biller, please click here.

The screenshot shows the 'Pay Bills' section of the MASSMUTUAL FCU website. A modal window is displayed over a list of billers, including American Express. The modal has a close button (X) in the top right corner. It features the American Express logo and the text 'Please log in to your account'. Below this is a 'Login ID' label and an input field. A lock icon and the text 'Secured, encrypted connections' are shown below the input field. At the bottom of the modal, there is a link that says 'Click below if you want to add your biller manually instead of electronically.' followed by the text '[Add Biller Manually](#)'. A 'NEXT' button is at the very bottom of the modal. A blue arrow from the text 'or DO NOT wish to receive an e-bill for this biller, please click here.' points to the 'Add Biller Manually' link.

MASSMUTUAL FCU
Pay Bills

ADD BILLER

American Expre

RESULT

Unknown
America

America

America

America

America

AMERICAN EXPRESS

Please log in to your account

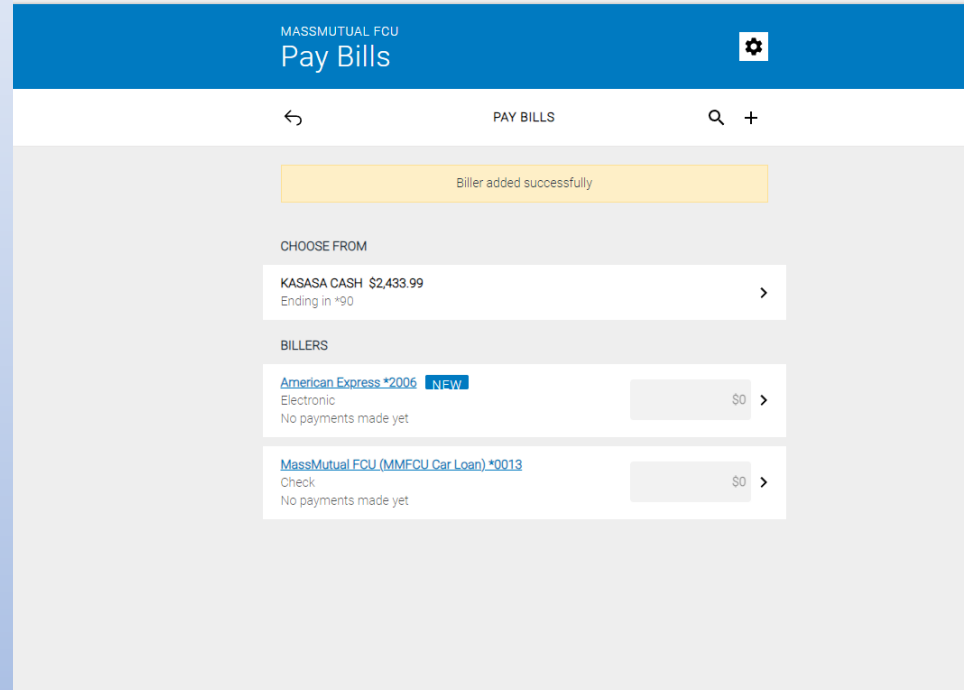
Login ID

Secured, encrypted connections

Click below if you want to add your biller manually instead of electronically.
[Add Biller Manually](#)

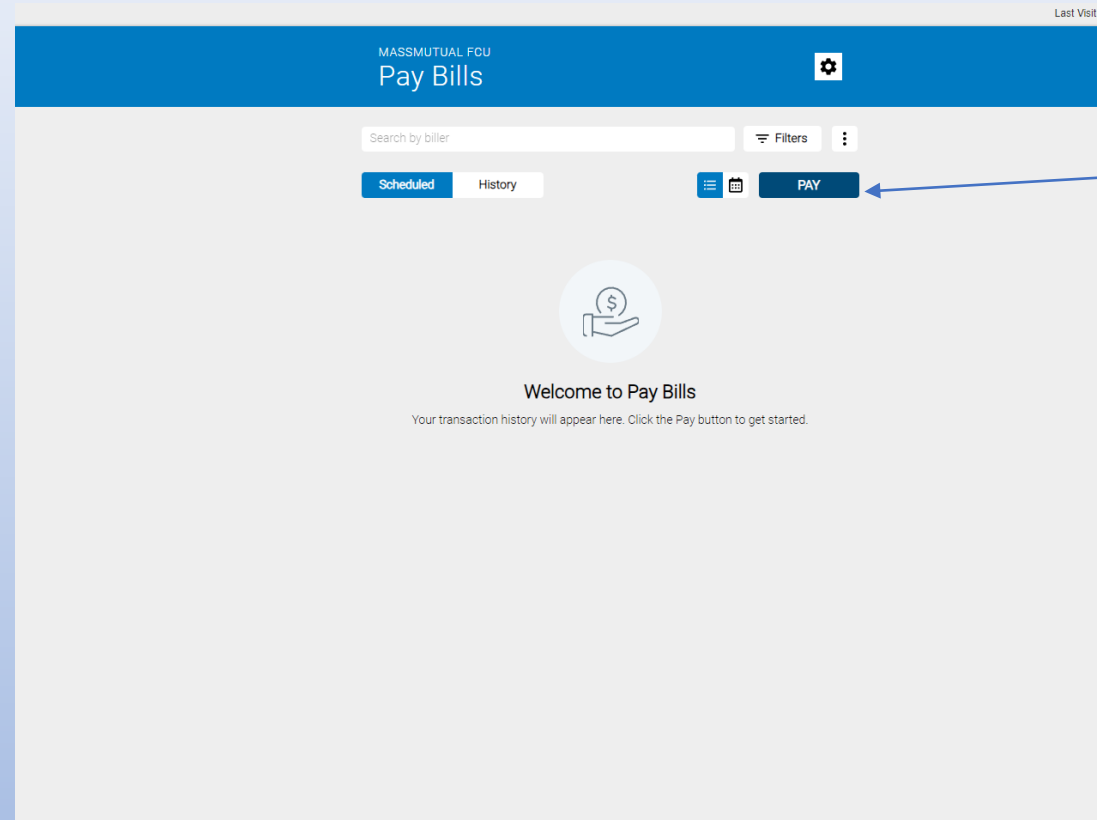
NEXT

Once added, you will be returned to the Pay Bills home screen, now showing your new biller.



After you have some billers set up, the bill pay system will look like this when you log in.

History will appear here once you make some payments.



Click the pay button to bring up a list of your billers.

Also, click here to begin the process of adding additional billers.

MASSMUTUAL FCU

Pay Bills

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PAY BILLS

🔍 +

CHOOSE FROM

KASASA CASH \$2,433.99

Ending in *90

>

BILLERS

[American Express *2006](#)

Electronic

No payments made yet

\$0

>

[MassMutual FCU \(MMECU Car Loan\) *0013](#)

Check

No payments made yet

\$0

>

PAY \$0.00

To add billers, click the plus sign here.

For some higher risk functions within the bill pay service, you will be required to perform a secondary validation in order to proceed.

MASSMUTUAL FDU

Pay Bills

ADD BILLER

It is highly recommended that you verify the biller's information by requesting a statement or invoice.

2-Step Verification

This action requires an additional verification step. Please select the delivery method to receive your verification code.

Email code to
cb****@yahoo.com

Text code to
(***) - *** - 3275

Send Code

[I have a code](#)
[Help, can't get code](#)

Billers

Account

Confirm

Address

Address

City

State

Billers

Nickname

Memo

CANCEL

NEXT